

**WAIMAHANA MARAE MEETING**

Held at Puhi-O-Te-Waka Marae, Waimahana  
Saturday, 3 October 2020 @ 4:30pm

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**Unconfirmed Minutes**

**1. KARAKIA/MIHIMIHI:**

Moko Henare

**2. PRESENT:**

As per list attached

(Due to MOH guidelines, everyone required to complete the attendance sheet and observe hygiene guidelines)

**3. APOLOGIES:**

Anthony Smith (Jnr), Valerie Riddell, Vincent Tatai

**RESOLUTION: that the apologies received be approved.**

**MOVED:** Waiata Haupapa

**SECONDED:** Michelle Timoti-Hohaia

**Carried**

**4. MINUTES OF THE MEETING DATED**

Minutes had been previously circulated

**RESOLUTION: that the Minutes dated 20/06/2020 be received as a true and accurate record of the meeting**

**MOVED:** Mariata Ropiha

**SECONDED:** Waiata Haupapa

**Carried**

Minutes have been circulated for reading.

**RESOLUTION: that the Minutes dated 13/09/2020 be received as a true and accurate record of the meeting**

**MOVED:** Waiata Haupapa

**SECONDED:** Mariata Ropiha

**Carried**

**MATTERS ARISING FROM THE MINUTES (HEI MAHI) – see sheet attached**

(Note: as actions are “completed”, they will be removed from the Hei Mahi)

Black tank- to confront Hilliry about the black tank, ask him to come to the marae and explain his behaviour. The committee to write a letter to hillory and ask him why he took the black tank, failour to do that we mark it as our loss.

#	Topic	Outcome / Update
1	ANZ debit card and tangihanga account	Apply for debit card to be held by Maggy AGM and general minutes need to be signed at next hui 14/11/2020. then taken to the bank.
2	Forestry/Planting Initiative	completed. no longer feasible.
<p><b>Discussion:</b>            Grace - the proposal has all been changed in the last six months, we need Certificate of Title, need regional council to come in and have a look.            still waiting for maps and information from Wilfred. Has information on her laptop but is unable to access (IT issue with laptop).            Janice - the proposal was to investigate the purpose and report back to the marae. Its been many months, we haven't yet pulled information together for marae to make a decision. Janice would like to withdraw from the proposal.            Grace – we need to look at the alternatives for the Hapu, need more time, give a chance for rangatahi, alternate options ie; walnuts are another alternative, kai, fast burning wood. It should still be a good initiative even if we are not with the trust board.. there is still an option for our tamariki for our rangatahi. we can look at walnuts and cherry trees.            Annwyn – the forestry initiative is a “dead in the water” project. We have waited for over a year for a Proposal to the marae. The process was; submit a proposal to Waimahana Marae Committee, meet and discuss with Taemaro Committee and propose collectively at a Hapu hui. A draft MOU has been provided, but we're still waiting on facts, figures and budgets.            Grace – has presented information at Hapu hui – regardless, she will continue to do her mahi and will propose it at the next Hapu hui.</p> <p><b>Grace said the minutes are not correct and would like to note it.</b></p>		
3	Te Umanga	Request a farm report to coincide with marae meetings.
<p><b>Action:</b> Secretary to write up letter to Te Umanga requesting a Farm Report to coincide with every marae meeting.</p>		
4	Smoke alarms	Janine - fire crew will arrange a time to come and install
5	Water Testing	Completed by Waiata
<p><b>Discussion:</b>            The first priority is the testing of the water before buying pump.            Wiremu - we cannot agree to anything as we are a new committee we have processes we need to follow.</p> <p>Item 9-            its no longer applicable.</p>		

Grace debated it and said the only thing she didnt have was a feasibility plan of the budget, the only reason was because wilfred didnt come back to her with the amount of land needed and the trees. the maps and the area.

Wiremu said we cant agree to anything with nothing in front of us. untill we have a proper perposal we the new committee cannot agree to anything he suggest grace bring a perposal to the next marae hui.

Grace would like the minutes noted at not correct.

	Tradie Weekend	Grace asked about the Roofer Annwyn - it's an action that has been completed. Roofing Specialist, Drew Cook has completed the repairs to' the roof (removed and replaced all nails with screws, replaced the roofing iron over the office area and installed troughs on either end of the internal guttering. Work completed and he has been paid.  wiremu suggest to put a panui out on facebook to see if their isany whanau who wish to help at the marae and plan around their availability.
6	Committee wahine	<b>Discussion</b> Lead person Waiata Haupapa.
7	Marae bookings	Booking Officer is: Waiata Haupapa Waiata/Maggie offered to complete updated stocktake of the marae.
10	PD Work	Daniel has finished his PD hours, work still remains outstanding. He owes the marae 2 x pales of paint and has offered to assist with painting (when available). Janice - Errol has PD work, would like to complete at Waimahana marae. Lenny Haupapa has a list of jobs. Lenny and Pete Anderson will supervise the PD workers.
11	Marae Renovations	See item 16 work in progress.
14	Signage	Action: Janice to provide kupu or signs Mike and Peter have started the signs
15	TROW	Correspondence confirming the monies owed was tabled - \$10K

Discussion fisheries monies.

Open forum:

Annwyn- Do we request the 10K plus interest?

what if we were to take that money what is our obligation?

Janice has said our marae is not under the runanga as kaumatua had withdrew us in the passed.

Pania – our fathers did not accept or want the money – “chicken feed” then I stand with them.

Annwyn- suggested the committee discuss the legality of the exclusion of Waimahana from TROW

not to go back in but to see if they had the right to remove Waimahana.

Hui needs to be held before anything is done.

Decision should be for the Taumata to decide.

Janice - will pick that up and address the trustees/ Taumata

Completed	Kauri Dieback	Results have been received. Confirmed all 3 x trees are contaminated.
<p>Discussion:          Need to invite DOC to present findings and together make a plan to fight kauri die back.          Propose to use Tohe Ashby – matauranga maori to heal the trees – will need to invite him to the marae.          Will also advise at the Hapu hui.</p>		
16	Quote for guttering	<p>Maggie suggested to have roof all in one direction. Tim Tukariri is a qualified builder, would need a plan and costing.  <b>Action: Ask Tim Tukariri with assistance from Lenny and Peter Anderson to help with roof and guttering work plan and costings</b></p>
17	Quote for Ride-on	WIP/ Awaiting quote from Annwyn and Waiata
18	Kai Bins	Maggie & Boofie have offered to complete awaiting list from Grace.
19	Water Testing	1 x test kit has been provided – waiting on results
20	Davey's Pump	Refer to decision in Item 5

**Inwards correspondence** -from enviro lab, water testing.  
 -invoice for advertising for the AGM

**Matters arising from the inwards correspondence**  
 - Annwyn to email invoice to secretary

**RESOLUTION; that the Committee apply for a Debit Card – this will be held by Margaret Littin**

**MOVED:** Wiremu Smith

**SECONDED:** Janine Peterson

**Carried**

## **INWARDS & OUTWARDS CORRESPONDENCE**

**RESOLUTION:** that the Inwards be received and the Outwards approved

**MOVED:**  
**SECONDED:**  
Carried

## **MATTER ARISING FROM THE INWARDS CORRESPONDENCE**

Dealt with in Hei Mahi

## **FINANCIAL REPORT**

No Report available. Annwyn advised no bank statements received since before covid. ANZ only open two days a week. Has offered to go to the bank to get copies of the statements and produce a financial update.

**Action: Obtain bank statements**  
**Action: Prepare Financial Report**  
**Action: Send Report to the new committee**

## **Inwards correspondence:**

Janice Smith will look at the online banking option and will follow up on two monthly accounts with accountant.

Current committee signatories Annwyn, Janice and Vincent Tatai

**Remove Annwyn J Buchannon and Vincent Tatai as signatories on all marae bank accounts**

**Moved by**  
Wiremu Smith  
**Seconded by**  
Michelle  
Timoti  
**Motion**  
**carried**

## **MATTERS ARISING FROM FINANCE**

**RESOLUTION:** Newly appointed signatories for the Waimahana Marae Committee Account will be;

**Wiremu Smith (Chair)**  
**Janine Peterson (Secretary)**  
**Janice Smith (Treasurer).**

**MOVED: Wiremu Smith**  
**SECONDED: Michelle Timoti**  
Carried

Apply for a Tangihanga account.

Wiremu Smith

**MOVED:**

Freeland

**SECONDED: Harata**

**Carried**

**Apply for a debit card for the Tangihana Account.**

**MOVED:**

Wiremu Smith

**SECONDED: Annwyn**

Buchannon

**Carried**

**Maggie Littin to be the responsible holder of the debit card, as the associate treasurer.**

**Moved:**

Wiremu Smith

**SECONDED: Janine**

Peterson

**Carried**

**Discussion:**

Tangihana account to have up to \$1200.00 for the first meal.

Whanau are to pay back.

Booking officer needs to insure someone is there to receive the accounts, and to hand over after the hui.

In future the receipts to come back to the committee and that the committee will then approach the whanau.

**RESOLUTION: Transfer \$1200 from the main Anz cheque account to the new tangihanga account for the purpose of tangihanga only.**

**MOVED:**

Wiremu Smith

**SECONDED: Michelle**

Timoti

**CARRIED**

**The secretary be given creative and view rights only to all marae accounts and that the Chairperson and Treasurer be given authorisation rights.**

**MOVED: Annwyn**

Buchannon

**SECONDED: Maggie Littin  
CARRIED**

#### **ACCOUNTS PENDING**

- Far North Lab – water testing?
- NZME advertising for the AGM in October
- Electrical Materials for installation

#### **GENERAL BUSINESS:**

To set a recurring meeting date for marae hui at the next marae hui. 14-11-2020

- MARAE 50 YEAR ANNIVERSARY – DEC 2022
- Suggestions to commemorate the 50 years:
- Marlene to be the organiser.
- The marae to continue to support the pd workers at the marae, Lenny Haupapa and Peter Anderson to supervise.
- Marlene has brother in-law who has art to installations for the whare kai, he is in Taranaki he would like marae to cover the costs of the canvas 50ounces, 50meters and the transport
- pou whenua four corners of the marae,
- hold wananga.

Discuss further at the next marae meeting

Wiremu proposed Marlene Ransfield as Organiser – need to confirm with Marlene.

- CHURCH SITE / NUNS WHARE

Waiata suggests the nuns whare to have church Sunday mass prayers?

Wiremu suggests we hui at the marae about the nuns whare. We are all one.

- NEXT MEETING DATE

14<sup>th</sup> November at 10am followed by workbee at the cemetery

- BLESSING AT WAAHI TAPU

Sunday 15<sup>th</sup> November at 10am

### **KARAKIA WHAKAMUTUNGA**

Meeting closed by Wiremu Smith @ 6:22pm

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Wiremu Smith

**Chair**

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**Date**

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Waiata Haupapa

**Deputy Chair**

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**Date**