

**Kahukuraariki Trust Board Hui**  
**Wednesday 30<sup>th</sup> March 2022**  
**Zoom**

**Trustees in attendance:** Teresa Tepania-Ashton (Chair), Norm McKenzie (Dep Chair), Roger Kingi, JJ Ripikoi, Jean Joseph, Ana Hotere, Waitangi Wood, April Hetaraka, Glendith Samson, Luana Poata, Makere Karatea

**Staff in attendance/Recorder:** Geraldine Baker (GM), Rosie Conrad (BA), Anaru Rieper (Database)

**Meeting commenced @ 5.30pm; Meeting closed @ 9pm**

ISSUES	DISCUSSION	ACTION	RESPONSIBILITY
Karakia/Mihi	Roger Kingi		
Apologies	Nil		
<b>Election of Chairperson</b> <b>Election Deputy Chairperson</b>	<b>Election of Chairperson</b> Teresa Tepania-Ashton - Accepted <b>Election of Deputy Chairperson</b> Ana Hotere – Declined April Hetaraka - Accepted		

**Resolution 1:** that Teresa Tepania-Ashton be elected Chairperson for Kahukuraariki Trust Board

**Moved:** Norm McKenzie **Tautoko:** April Hetaraka

CARRIED

**Resolution 2:** that nominations for Chairperson are closed

**Moved:** Norm McKenzie **Tautoko:** April Hetaraka

CARRIED

**Resolution 3:** that Ana Hotere be elected as Deputy Chairperson for Kahukuraariki Trust Board

**Moved:** Jean Joseph

DECLINED

**Resolution 4:** that April Hetaraka be elected as Deputy Chairperson for Kahukuraariki Trust Board

**Moved:** Jean Joseph **Tautoko:** Roger Kingi

CARRIED

*Introductions: past and present trustees, staff*

<b>Col/Rol Register</b> <b>Employment Status</b>	<b>Additions/Deletions</b>	<b>Additions:</b> Geraldine emailed her Rol April emailed her Rol Ana emailed her Rol Norm emailed his Rol update	<b>Trustees/Bus Admin</b>
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**Resolution 05:** the minutes of meeting held 22<sup>nd</sup> January 2022 are accepted as a true and correct record

**Moved:** Norm McKenzie **Tautoko:** Roger Kingi

**(Waitangi Wood) Taupo Marae abstained**

CARRIED

**Resolution 06:** *the minutes of meeting held 10<sup>th</sup> February 2022 are accepted as a true and correct record*

**Moved:** Norm McKenzie **Tautoko:** Roger Kingi

**(Waitangi Wood) Taupo Marae abstained**

CARRIED

**Resolution 07:** *the minutes of meeting held 24<sup>th</sup> February 2022 are accepted as a true and correct record*

**Moved:** Norm McKenzie **Tautoko:** Roger Kingi

**(Waitangi Wood), Taupo Marae abstained**

CARRIED

<b>Minutes from:</b> 22 <sup>nd</sup> January 2022 10 <sup>th</sup> February 2022 24 <sup>th</sup> February 2022	<b>Matters arising:</b>	Majority of the matters will be discussed in the GM report	
<b>Financial Reports:</b> Geraldine Baker (GM)	<b>KTB P&amp;L against Budget</b> <b>KTB Cashflow</b> <b>KTB Balance Sheet</b> <b>KTB Aged Payables Summary</b> <b>KTB Aged Receivables Summary</b>	<ol style="list-style-type: none"><li>1. Jan &amp; Feb 2022 financials</li><li>2. Many of the costs are down due to covid and having hui via Zoom</li><li>3. Income &amp; Investment streams – operations and governance are currently being funded from Interest only generated for Milford Investment portfolio</li><li>4. Covid relief income is also in the P&amp;L</li><li>5. When the Trust was first being established, the Trustees at that time brought in some CRI's and consultants with expertise in land/sea development. Due to the land being tied up, the Trustees looked to the Moana for potential investment and development opportunities. Aquaculture was one of the possibilities investigated. The Whangaroa Native Rock Oyster was held up as a species that Maori historically cultivated and traded until colonisation and the introduction of the exotic pacific oyster species into Northland. An agreement was entered into to undertake research and trials for the Native Rock Oyster as both a customary and commercial project. The people involved in the project will be coming to the KTB hui planned for May to provide information and answer any questions the Trustees may have.</li><li>6. Waitangi questioned the cultural authority process and where the spat for the study came from? The Manawhenua have the right to veto any publication</li></ol>	

		<p>by NIWA if this process is not in place. GM to work with Waitangi to establish a process/policy for cultural authority related to the collection of region-specific species for cultivation and future use</p> <p>7. GM response – so far, the project has carried out 2 spat runs. We tried to create/capture spat naturally from the Whangaroa Harbour, but that method failed. Alternatively, we supplied seed stock to NIWA, who have the GPS details of where seed stock was taken from. Roger recalls 4 sites where he collected the samples from, in the collection would have been about 200 parent oysters gathered and supplied to NIWA to spawn and then feed to viable spat stage.</p> <p>8. Waitangi stated that none of those collection areas have sought cultural authority. The in-depth questioning can happen at the May HAM when the experts will be in attendance</p> <p>9. The investment returns for the Trust have been good with a gain of \$1,679,536.21 since initial investment of \$6million in Feb 2019.</p> <p>10. Each trustee to get a copy of the KTB SIPO</p> <p>11. Milford Advisor to attend the next hui in May – kanohi ki te kanohi with a presentation for the trustees</p> <p>12. In the May hui we can investigate the options for diversifying the income streams and investment</p>	<p><b>GM &amp; WW</b></p> <p><b>GM</b></p> <p><b>GM</b></p>
<p><b>Resolution 08:</b> <i>the financial report for month ending 31<sup>st</sup> January 2022 be received and accepted</i>  <b>Moved:</b> Roger Kingi <b>Tautoko:</b> Norm McKenzie  CARRIED</p>			
<p><b>Resolution 09:</b> <i>the financial report for month ending 28<sup>th</sup> February 2022 be received and accepted</i>  <b>Moved:</b> Norm McKenzie <b>Tautoko:</b> Roger Kingi  CARRIED</p>			
<p><b>Database Update</b></p>	<p><b>Anaru Rieper</b></p>	<p>1. The resolution for the amendments to the trust deed included moving from Whakapapa Committee to separate validators for each Marae. This was not passed</p> <p>2. A draft policy was circulated but it has since been amended to reflect the wording in the original deed, this will make the process more transparent</p>	

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|  |  | <ol style="list-style-type: none"><li>3. One option suggested is that each Marae appt a rep to receive and review the registrations and the Whakapapa Committee endorse them, the feedback in the recent correspondence reflects this option</li><li>4. There are a range of people writing on behalf of each Marae, are the Marae Trustees/Marae Committee the reps for the Marae?</li><li>5. One of the validators has added several requirements above and beyond what is the legal requirement for descendants to register</li><li>6. Putting a registration policy in place will address this, there are 2 recommendations – Marae Reps and Policy Review/Amend</li><li>7. The validator in question wanted to de-register some of the descendants because they did not supply their non Kahukuraariki Whakapapa, this is not allowed in the Trust Deed and that korero has gone no further</li><li>8. Taupo Marae - the process that was laid down when this was established has always been contentious, there is a mistrust in the process and this needs to be addressed. We support whanau wanting to register, once the admin side of the registration is complete then this gets sent to us and we present this to our Hapu/Maori Committee. We want to be clear who is coming through and is saying they are from Taupo Marae and we are using our votes strategically. There is room enough to put these points in the policy, there is a section in the policy where a Terms of Reference could be added, and this could also redefine the role of the Whakapapa Committee for Manawhenua or Hapu to determine their registrations</li><li>9. If the marae determines the process the admin would adhere to it, if the marae has not put up a process, then it should default to what is in the Trust Deed</li><li>10. The tikanga is with the Marae and the role of the Whakapapa Committee makes sure it is ticked off in the Trust Deed</li><li>11. There will be no changes to the Trust Deed, it is just</li></ol> |  |
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		<p>the process on how the registrations are validated by the Marae/Whakapapa Committee</p> <p>12. The Trustees to have a read of the draft policy and when we come back to the next hui we will have robust discussion, Anaru to resend the amended policy</p> <p>13. Taemaro Marae only had small votes during the special resolution process so JJ will endeavour to let the whanau know about this kaupapa and maybe collect their korero for the next hui</p>	AR
<p><b>Trustee Elections</b> <b>Special Resolution Voting</b></p>		<p>1. Norm would like to see a summary of the total registrations and how many people participated; these figures were on the daily results from Election Services</p> <p>2. Coms will need to be better for any future votes, there was some confusion about the 75% threshold when voting</p> <p>3. To increase participation, we can do several things, new trustees can also help with Marae engagement</p> <p>4. Are there funds available for each Marae to run their own marketing campaign? This will also increase whanaungatanga within the rohe</p> <p>5. This can be included in our communication strategy.</p> <p>6. Prior to GM appointment, the trustees contracted a coms person to undertake the rudimentary communications, but we need to revisit our strategy</p> <p>7. If KTB can contribute more to our beneficiaries, the trust and registrations will increase</p> <p>8. Having an engagement strategy within the iwi will also help towards building trust within the board and with Marae/Hapu</p>	Bus Admin
<p><b>GM Report</b> <b>Geraldine Baker</b></p>		<p>Geraldine gave an overview of her report</p> <p>1. <b>Strategic Planning Hui</b> Recommendation 1: the Board agrees to running a strategic planning session directly following the Board hui, Sunday 22 May 2022 in Kerikeri</p> <ul style="list-style-type: none"> <li>• this was agreed and no need for a resolution</li> </ul> <p>2. <b>Historical Account of the Settlement</b></p>	

Recommendation 2: The Board agrees to employ Anaru Rieper in the role of Project Manager to collate research, interview kaumatua and others recommended by the KTB, to record the factual historical account of the settlement

- if we could get a costing of what it would be to get a person in to do this mahi it would be helpful, once we go through the Strat Planning hui, we can discuss this more
- Some due diligence needs to be done about how we recognise who is supplying the korero for this mahi when it comes to the treaty settlement historical account
- We need to make sure the korero is not then used by other groups to strengthen their korero such as govt departments

3. **Portacom**

- April has some concerns that Mangatowai got pulled into this unnecessarily, Taemaro to be informed through JJ now as the rep on the board
- We decided in our last hui that the Portacom was to be sold and any moneys received in payment to date, be refunded to the whanau concerned.

GM/Bus Admin

4. **Housing/Cabins**

- We have been offered 4 cabins for KTB for isolating iwi members, do we accept these cabins and where are they to be placed?
- We have already had issues with the Farm so we need to make sure they know they are temporary and perhaps afterwards they can be used at Marae
- We do not have a lot of time to consider where they will be placed. Can Trustees have a think and get back to management. These cabins are for isolating whanau for 7 days (current Govt position).

Trustees

		<ul style="list-style-type: none"> <li>• This board also needs to think how they can help hapu build capability, even though we are Marae mandated</li> <li>• The cabins still need to be built then we will have to agree where they are to be placed. Lastly, they will need to be connected to infrastructure – water supply and wastewater disposal. This to be at our cost.</li> </ul> <p>5. <b>Aquaculture</b></p> <ul style="list-style-type: none"> <li>• The end goal for this mahi is to create employment, training &amp; development for Iwi. When the research is completed, customary aquaculture (1ha per Marae allowable under current Govt policy), as well as commercial – supplier of spat and growing in partnership with others who have access to water space/marine farms</li> <li>• Waitangi stated that if you are making any gains within Ngati Rua territory you should engage with the hapu. The resource belongs to all hapu of Whangaroa/NKKW not just Ngati Rua. One could say the resource belongs to all Maori, who then do we engage with? The aspirational outcome is that not just Iwi of NKKW will benefit but all of those that have an interest in the areas concerned.</li> </ul> <p>6. <b>Policies</b></p> <ul style="list-style-type: none"> <li>• the trustees to go away and read the policies provided prior to and at this hui, ready to provide feedback leading up to next hui (May 2022).</li> </ul> <p>7. <b>Risk Management/Health and Safety</b></p> <ul style="list-style-type: none"> <li>• The risk to the trust and should be included in our Strat Planning</li> </ul>	
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**Resolution 10:** *the General Managers report for March 2022 is received and recommendations accepted*

**Moved:** April Hetaraka **Second:** Jean Joseph

CARRIED

<p><b>Correspondence</b></p>	<p>Janice Smith 4 March  Janice Smith 17 March  Missy Peterson 23 February  Taemaro/Waitaruke 4 March  MFE 29 March  Te Runanga o Whaingaroa 11 March</p>	<p>1. <b>Janice Smith Emails</b></p> <ul style="list-style-type: none"> <li>• One of the reasons we are in this predicament is because of no policy but are attempting to rectify this with the DRAFT policy concerning Whakapapa Validation Committee and the clauses relating to this matter in the Trust Deed. We have communicated (to Janice), the email will be addressed at this hui.</li> <li>• In 2018 Jean was approved as a kuia for KTB and no one else put their name up, this is a personal attack on an individual validator as a kuia of Waimahana</li> <li>• JJ would be happy to step in if there are any emails from Taemaro concerning the Trust Board</li> <li>• Norm is concerned when Jean was nominated as a Waimahana kuia, the Marae does not seem to have any recognition of it happening, we need to address Janice email and make sure we are replying with all the facts</li> <li>• It has been 4 years since the email was sent to Ella and has been forwarded to Janice (not included as a recipient in the original email). Norm stated the Waimahana rep must go back to the marae and talk to the whanau to resolve any issue directly.</li> <li>• Geraldine to respond to the email on behalf of the board. KTB can only address matters that relate to it not become involved in Marae/individual politics</li> <li>• Jean is happy to meet with Janice directly. They are cousins. She will not address the issue on the Marae as Norm suggested as she considers that environment unsafe for her. In Geraldine's response, Janice can contact the trust for Jean's details.</li> </ul> <p>2. <b>Other emails and FB messages</b></p> <ul style="list-style-type: none"> <li>• One of the emails from a person claiming to be of the Iwi (not registered), had gone nowhere despite numerous attempts from operational staff</li> </ul>	<p>JJ</p> <p>GM</p>
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		<p>(email responses). Stopped responding and instead advised him to attend the SGM/AGM.</p> <ul style="list-style-type: none"> <li>• The other email asking for the minutes from roadshow/reviews, one of the marae concerned was not happy for them to be shared. GM advised but asked if the person was wanting same request to all Marae – no response. Operations stopped responding as the conversations were not helpful.</li> <li>• We will need a policy about how we deal with these emails and complaints, a lot of these can be dealt with internally once we have the policy to fall back on</li> <li>• A register of complaints will be established, recording what the complaint concerned and action taken (much like an incident report). This needs to be done in relation to risk management and leading up to the SGM/AGM.</li> <li>• We need to respond to all the emails/FB posts in relation to the Trust Deed and the policy once it is developed</li> </ul> <p>3. <b>MACA</b></p> <ul style="list-style-type: none"> <li>• There are 77 applicants for Whangaroa, can we work collaboratively with the other claimants?</li> <li>• Te Arawhiti have funding to assist the claimants; we are all at different stages in the claims process so this may vary</li> <li>• We are yet to address our application and there is still plenty work to be done before hand</li> <li>• Roger believes we should proceed with the MACA claim, we can prove that we have a claim, Roger to talk to Bryce or Jessica about the researcher.</li> <li>• We can work collaboratively with the other applicants on some things, but we will still need to do our own research for our claim</li> <li>• Geraldine to work with Roger around the MACA and produce a paper for the board to get some more understanding of MACA (background and claims process)</li> </ul>	<p><b>GM/Bus Admin</b></p> <p><b>RK</b></p> <p><b>GM/RK/AR</b></p>
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**Resolution 11:** *the correspondence be received and accepted*

**Moved:** Norm McKenzie **Second:** JJ Ripikoi

CARRIED

**Resolution 12:** *that the General Manager respond directly in relation to the Trust Deed and Janice Smith to contact Jean Joseph directly if wanting to discuss in person*

**Moved:** JJ Ripikoi **Second:** Ana Hotere

**Waitaruke abstained**

CARRIED

**General Business**

1. **3 Waters**

- We need to be a part of this take and stay involved, Norm has been invited by Terry Smith to attend this hui and happy to also report back to KTB

2. **THoTIFF**

- JJ happy to attend the THoTIFF with Geraldine and JJ become involved with Aquaculture for KTB

3. **Rangatahi**

- Norm is to bring along a rangatahi for Waitaruke to our next hui
- There is also a rangatahi component with the ICF hui and it would be good for JJ to be a part of this mahi
- We may have to form a rangatahi policy and shadow us during our hui

4. **NICF**

- Racism Agenda - Teresa has been made a part of the national kaupapa to eliminate racism
- Pou Tahua - Economic Arm, Teresa is also a part of this committee
- Te Arawhiti – this is a global indigenous forum held every 3 years. The recent one was held in Dubai last year, the 2025 will be held in Osaka Japan.
- She is promotes/participates in 2 streams/objectives for Te Arawhiti, wahine Maori trading in 2025 and a larger rangatahi participation particularly in business

5. **Trustee Training**

		<ul style="list-style-type: none"> <li>• MLC have trustee training via online. If any of the Trustees think they may benefit from this, please register and let the Business Administrator (Rosie) know and she can assist.</li> </ul>	BA
<p><b>Recommendation 1:</b> Trustee training via zoom with the MLC so we can all upskill as per our responsibilities as trustees and staff  <b>Moved:</b> Jean Joseph <b>Second:</b> Ana Hotere  <b>CARRIED</b></p>			
<p><i>The meeting finished @ approx. 9pm with karakia from Norm McKenzie</i></p>			

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## Summary of Resolutions/Recommendations 30<sup>th</sup> March 2022

<p><b>Resolution 1:</b> <i>that Teresa Tepania-Ashton be elected as Chairperson for Kahukuraariki Trust Board</i> <b>Moved:</b> Norm McKenzie <b>Tautoko:</b> April Hetaraka CARRIED</p>
<p><b>Resolution 2:</b> <i>that nominations for Chairperson are closed</i> <b>Moved:</b> Norm McKenzie <b>Tautoko:</b> April Hetaraka CARRIED</p>
<p><b>Resolution 3:</b> <i>that Ana Hotere be elected as Deputy Chairperson for Kahukuraariki Trust Board</i> <b>Moved:</b> Jean Joseph DECLINED</p>
<p><b>Resolution 4:</b> <i>that April Hetaraka be elected as Deputy Chairperson for Kahukuraariki Trust Board</i> <b>Moved:</b> Jean Joseph <b>Tautoko:</b> Roger Kingi CARRIED</p>
<p><b>Resolution 05:</b> <i>the minutes of meeting held 22<sup>nd</sup> January 2022 are accepted as a true and correct record</i> <b>Moved:</b> Norm McKenzie <b>Tautoko:</b> Roger Kingi <b>Taupo abstained</b> CARRIED</p>
<p><b>Resolution 06:</b> <i>the minutes of meeting held 10<sup>th</sup> February 2022 are accepted as a true and correct record</i> <b>Moved:</b> Norm McKenzie <b>Tautoko:</b> Roger Kingi <b>Taupo abstained</b> CARRIED</p>
<p><b>Resolution 07:</b> <i>the minutes of meeting held 24<sup>th</sup> February 2022 are accepted as a true and correct record</i> <b>Moved:</b> Norm McKenzie <b>Tautoko:</b> Roger Kingi <b>Taupo abstained</b> CARRIED</p>
<p><b>Resolution 08:</b> <i>the financial report for month ending 31<sup>st</sup> January 2022 be received and accepted</i> <b>Moved:</b> Roger Kingi <b>Tautoko:</b> Norm McKenzie CARRIED</p>
<p><b>Resolution 09:</b> <i>the financial report for month ending 28<sup>th</sup> February 2022 be received and accepted</i> <b>Moved:</b> Norm McKenzie <b>Tautoko:</b> Roger Kingi CARRIED</p>
<p><b>Resolution 10:</b> <i>the General Managers report for March 2022 is received and recommendations accepted</i> <b>Moved:</b> April Hetaraka <b>Second:</b> Jean Joseph CARRIED</p>

**Resolution 11:** *the correspondence be received and accepted*

**Moved:** Norm McKenzie **Second:** JJ Ripikoi

CARRIED

**Resolution 12:** *that the General Manager respond directly in relation to the Trust Deed requirements and Janice Smith to contact Jean Joseph directly if wanting to discuss in person*

**Moved:** JJ Ripikoi **Second:** Ana Hotere

**Waitaruke abstained**

CARRIED

**Recommendation 1:** *Trustee training via zoom with the MLC so we can all upskill as per our responsibilities as trustees and staff*

**Moved:** Jean Joseph **Second:** Ana Hotere

CARRIED

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## Action List 30<sup>th</sup> March 2022

Update RoI	Trustees/BA
SIPO to be sent to Trustees	GM
Milford to attend the next KTB hui in May and present to trustees	GM
GM to work with Waitangi to establish a process/policy for cultural authority related to the collection of region-specific species for cultivation and future use	GM & WW
Draft amended registration policy to be sent to trustees	AR
Summary of votes and poll results	BA
Portacom was to be sold and any moneys paid to date to be refunded to the whanau	GM/BA
Trustees have a think about cabins and reply to GM	Trustees
Refer any issues with Taemaro Marae to JJ	JJ
Geraldine to respond to the complaint emails on behalf of the board	GM
A register of complaints will be established, recording what the complaint concerned and action taken	GM & BA
Roger to talk to Bryce or Jessica about the MACA researcher	RK
Geraldine to work with Roger around the MACA and produce a paper for the board	GM/RK/AR
JJ happy to attend the THoTIFF with Geraldine and become involved with Aquaculture for KTB	GM & JJ
If any of the Trustees think they may benefit from MLC training, please register and let the Business Administrator (Rosie) know and she can assist.	BA