

Time	Description	Motion & Action
10:00am	Karakia, Mihi: Roger Kingi The Chair Welcomed everyone to the hui	Present: Teresa Tepania-Ashton (Chair); Roger Kingi; Sandra Heihei; Glendith Samson; Luana Poata Staff: Geraldine Baker (GM) Video: Norm McKenzie (Dep Chair)
10:05am	Minutes of Last Meeting	Motion: <i>That the minutes are a true and correct record of the meeting held 22nd of August 2020.</i> Moved: Sandra Heihei Second: Luana Poata Abstained: Against: <u>Motion Carried</u>
10:10am	Amendments to Minutes	<ul style="list-style-type: none"> • Need to be tidied and include first names and surnames
10:15am	Matters Arising	<ul style="list-style-type: none"> • Signing of Forestry Project with Te Uru Rakau. To be addressed in the Chairs Report. • Office Container at Mangatowai Marae– did this get moved yet? Not yet, Sandra Heihei has addressed in her report
10:20am	Correspondence:	<ul style="list-style-type: none"> • Letter from the KTB Chair to Te Uru Rakau • The Trust Board has a postal box in Taipa. Sandra has keys. Will handover to GM • 2 inwards correspondence – insurance policies and invoice for new vehicle and office equipment (GM) \$1184.85 total. To go to accounts for payment and paid. Moved: <i>That the Trustees receive Inward and endorse Outward correspondence.</i> Moved: Roger Kingi Second: Glendith Samson Abstained: Against: <u>Motion Carried</u>
10:30am	Apologies: Makere Karatea	Moved: <i>Apologies be approved.</i> Moved: Glendith Samson Second: Luana Poata Abstained: Against: <u>Motion Carried</u>
10:35	Financial Report:	

	<p>Norm Mackenzie</p>	<ul style="list-style-type: none"> • Covid funding – civil defence? Yes. • What is the correct spend to date? • Geraldine to work with Sandra to reconcile • Covid income and expenditure • Koha to be paid for use of TROW building for GM whakatau and kai on the day. Invoice to be forwarded and payment is approved. <p>Moved: <i>The Trustees Accept the Financial Reports for the month of September with the proviso that the Covid 19 income & expenditure be clarified and finalised by Sandra Heihei and the GM, then circulated once this is completed.</i></p> <p>Moved: Norm Mackenzie</p> <p>Second: Luana Poata</p> <p>Abstained:</p> <p>Against:</p> <p style="text-align: right;"><u>Motion Carried</u></p>
<p>10:45am</p>	<p>Covid 19 update: Sandra Heihei</p>	<ul style="list-style-type: none"> • Roger’s participation at hui has been for general business not for Covid business. • Any Financial/operational information in relation to the Trust Board to be authorised through the GM/Trust Board. • Accountant James Nair needs to have authority to share that information first. • Need to get access to the social outcomes from Covid 19 activity so that the Trust Board can showcase what it has done for its whanau. • Recommendation 1 – Payments approved for Sandra Heihei \$1340, Anne Larkin \$670; Handyman \$1000. Trustees agreed. • Recommendation 2 – The Trust purchase 3 cabins for whanau who are living rough – approx. \$50k cost. • <u>Against:</u> Trust Board should not be setting these sorts of precedents. <ul style="list-style-type: none"> ➤ The provision of social and health services is a government obligation. ➤ Agreeing would place a high liability on the Trustees as owners of the land. ➤ The occupants would not be able to afford to repay the capital and ongoing costs ➤ Trustees do not want to be landlords of these types of assets. • <u>In support:</u> <ul style="list-style-type: none"> ➤ The Trust could purchase the cabins, MSD to collect rent and the rent be paid to the Trust to repay the cost of the cabins. • Resolved to go through the GM . Need to consider risk. Need policies in place. Write letter to Toa/MSD/TKoT to hurry up – outlining the issues and needs of the whanau. • GM to work with Sandra to ensure temporary

accommodation remains in place – campers, through TKoT, then work towards permanent housing solution.

- The primary barrier access to land (the farm), to build the houses on. The Trust needs to find a way to resolve the occupation issue.
- These sorts of recommendations are not to be considered – need to come to the Trust Board with a solid business in future. Need to identify the opportunity and how risk will be managed, threats, weaknesses, strengths etc.
- GM is to operationalise
- Need a collective understanding around what the Trust Board had approved as its contribution to Covid 19 efforts. All agreed \$20k approved from Trust Board funds.
- TKoT funding of \$50k not to be confused with Trust Board funding.
- Further \$6k waiting to be deposited - Kiri Sloane, TKoT, further \$50k applied and approved for payment from TPK whanau centred domestic violence funding. GM to invoice TKoT.
- The Chair acknowledged all of the amazing things Sandra, her husband, and her team have been able to achieve, housing and feeding people living in the rohe at home, who are really struggling.
- Discussion about Auckland response – still on alert.
- Jobs for Nature - \$15million putea – Ngati Kuri/Ngati Kahu opposed to working with Government agencies to manage this fund. Two projects have been approved – Te Roroa/Ninety mile beach. The Alliance group comprising Sue Reid Thomas (DoC), Carolyn Smith (DoC), Malcom Nicholson (NRC, CEO), and Iwi, including – Ngati Kahu ki Whangaroa; Te Aupouri; Te Runanga o Whaingaroa, Te Rarawa, Te Roroa.
- Still working on the MOU of the alliance – hui scheduled for next Thursday. GM to attend.
- GM discussed the issue of Iwi/Maori needing to be more pro-active around finding avenues where these funds can be expended – the care and management of cultural assets/creation of Iwi management plans Whakahono A rohe agreements with FNDC etc.
- Funding and administration needs of this roopu managed by the TKoT back office.

Motion: *That the Trustees receive the Covid 19 Report and the 3 recommended payments are approved.*

Moved: Luana Poata

Second: Glendith Samson

Abstained:

		Against: <p style="text-align: right;"><u>Motion Carried</u></p>
11:10am	Chair's Report: Teresa Tepania- Ashton	<ul style="list-style-type: none"> • As read and circulated • Photos taken at Whakatau. Need to purchase from Eliza Tepania, then put up on the website. Contact Eruera to action. • Letter sent to Te Uru Rakau – met with them 22 Sept. reiterated Trust Board discontent. Need to hold the AGM. Waitai Petera to attend as an observer on behalf of TUR. The Trust is never going to meet the expectation of 100% of Iwi membership being on board. Need to meet with whanau on the whenua. What incentives can we offer? • Need to progress matters so the Trust can move forward. Te Uru Rakau want to know that the whanau in occupation will attend and support the kaupapa. Shane Jones frustrated with interference. • Fencing, waterways and riparian planting - advised to talk with Ben Dalton. Norm McKenzie spoke about conversations with Janice Smith and Ben Dalton concerning a proposal that Te Umanga be contracted to undertake the work involved in the project. Need to have a conversation directly with Ray Smith (DG, Te Uru Rakau), when in Wellington. Te Ara Whiti too. • Budget includes this project, paperwork needs to go through by 30 June 2021. • Congrats to Roger on the PGF announcement event at and for Te Kowhairoa, 1 billion trees project. Great day, great job! • Toa will provide an updated report, next week • GM to go down to Wellington to meet key people involved in specific aspects of Trust Board business • AGM – Eruera & GM to organise – must have an online option. Auckland people need to be able to attend. <p> Motion: <i>That the Trustees receive the Chair's Report</i> Moved: Sandra Heihei Second: Roger Kingi Abstained: Against: </p> <p style="text-align: right;"><u>Motion Carried</u></p>
11:30am	Communications Report: Eruera Keepa	<ul style="list-style-type: none"> • Norm McKenzie spoke - How wide does the media spread reach? GM to update coms following each Trust Board hui. • A Hui-A-Iwi to be called by the Iwi – not by the Trust Board but by the wider whanau. Kaumatua are starting to consider calling this hui, Trustees can attend as Iwi members and participate as such. Outcomes can then be owned by the Iwi and not the Trust Board. RK agrees but believes there needs to

		<p>be an extended view of what happens if that is unsuccessful. The Hui must be well represented by the iwi attending. Important to have the historical information that relates to how the settlement came about – old stories, who owned which parts of the land etc. Barry Rigby, OTS has some of that information – get them to Eruera to post up on the website. Information must be accurate and validated.</p> <ul style="list-style-type: none"> • Waitaruke have had conversations with Taupo, Waimahana and Taemaro. Eruera can work directly with Marae? Other Coms? <p>Motion: <i>The Trustees receive the Communications Report</i> Moved: Glendith Samson Second: Luana Poata Abstained: Against:</p> <p style="text-align: right;"><u>Motion Carried</u></p>
11.40am	<p>General Managers Report: Geraldine Baker (Administration/Communications)</p>	<ul style="list-style-type: none"> • Norm McKenzie to send through the approved budgets and the date they were approved. • GM to work with Toa Faneva (TROW CEO), on housing for the Trust Board • Iwi Register is in a mess – Eruera Keepa to send out panui to update their details. Iwi members to identify a primary Marae for voting purposes (even if they whakapapa to other Marae). • Ahau application/software – Kaye Maree Dunn/Ben Tait. Where is the Register that was used for the settlement? Trustees agree, this is a very important piece of work that needs to get done. It is at the heart of relationships and how we communicate. What is the timeline for Ahau? • Sandra Heihei explained, there are 2 parts of the database. Lots of whanau are not registered. With whakapapa and screening registrations – there are only a few people who have that knowledge to be able to confirm registrations (or not). Kaumatua/Kuia base needs to be solid. Need a validation policy. Kaumatua and Kuia need to know what it is the Trust Board need from them. • Replace Whaingaoara with Whangaroa in all written forms regarding the Trust. • At the impending AGM, need to raise awareness with Iwi members about the Trust Boards intentions to hold hui/roadshow throughout the rohe (and where Iwi members live in high numbers). An opportunity for them to tell us what they want from us. <p>Motion: <i>The Trustees receive the General Managers Report</i> Moved: Roger Kingi</p>

		<p>Second: Sandra Heihei Abstained: Against:</p> <p style="text-align: right;"><u>Motion Carried</u></p>
11:50am	Forestry: Roger Kingi	<ul style="list-style-type: none"> • Wilfred instructing this action on the farm – Leslie brothers from Mangonui. • Toko to be instructed to liaise with the perpetrators to desist. Same instruction as directed with action taken by Craig Tobin. • GM to be brought up to date and take a more active role in this take.
11:55am	Te Komanga: Roger Kingi	<ul style="list-style-type: none"> • Thanks to all from Ngati Kaitangata to help get it across the line – been almost 2 years. Thanks for the predator control funding. • Great organisation – good day had by all. Lots of people in attendance. • Suggestion to have a hui on site in the future.
12:00pm	Toko Kapea (Legal) update	<ul style="list-style-type: none"> • To send update to next Hui-A-Marama
12:02pm	Aquaculture: Roger Kingi	<ul style="list-style-type: none"> • Conversation with TOKM about formulating customary aquaculture (1ha per marae). • NRC stated area allocated for all Marae (1ha each) cannot be joined up. GM to check it out. • Marine legislation to close off coastal areas. GM to ascertain status <p>Motion: <i>The Trustees receive the Aquaculture Report.</i> Moved: Sandra Heihei Second: Luana Poata Abstained: Against:</p> <p style="text-align: right;"><u>Motion Carried</u></p>
12:10pm	AGM 2020	<ul style="list-style-type: none"> • Need to hold before the end of the year. • Where are the minutes of last AGM 2019? • Chairs Report – does this need to be updated? • PPT – Eruera Keepa, Chair, Sandra – Covid slides
12:20pm	General Business:	<ul style="list-style-type: none"> • Induction for GM? • Strategy hui in near future (Feb 2021)? • AGM date set for 12 December 2020 – Venue to be Te Kura Kaupapa Maori o Whaingaroa. GM to follow up. • Trustees requested Trust Board meetings be held during the week instead of the weekend. • All Trustees to provide GM with names of Kaumauta/Kuia from their own respective Marae/rohe. • Sandra Heihei left hui @ 1pm/Hui finished at 1:05pm

1:05pm	Karakia Whakamutunga	Roger Kingi
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ACTION LIST				
Item	Responsible	Brief Description		
Action 1.	Admin/GM	<ul style="list-style-type: none"> Amendments to previous minutes need to be tidied and include first names and surnames 		
Action 2.	GM/James Nair	Accounts for payment approved: <ol style="list-style-type: none"> State Insurance – insurance of Vehicle and office equipment (GM) \$1184.85 Payment to be made to 3 kaimanaaki \$1340; \$670; \$1000 		
Action 3.	Sandra Heihei	<ul style="list-style-type: none"> Handover of post box keys to GM 		
Action 4.	Sandra Heihei/GM	<ul style="list-style-type: none"> Reconcile income and expenditure for Covid 19 		
Action 5.	GM	<ul style="list-style-type: none"> Koha to be paid to TROW for use of facility for GM Whakatau Neat Eats Catering to be paid for GM Whakatau 		
Action 6.	GM/Sandra Heihei/TROW	<ul style="list-style-type: none"> GM to work with Sandra to ensure temporary accommodation remains in place – campers, through TKoT, then work towards permanent housing solution. 		
Action 7.	GM/Admin	<ul style="list-style-type: none"> TKoT, further \$50k applied and approved for payment from TPK whanau centred domestic violence funding. GM to invoice TKoT. 		
Action 8.	Gm/Eruera Keepa	<ul style="list-style-type: none"> Photos taken at GM Whakatau. Need to purchase from Eliza Tepania, then put up on the website. 		
Action 9.	Teresa Tepania-Ashton/GM	<ul style="list-style-type: none"> Meet with Te Uru Rakau/Te Ara Whiti/Ben Dalton/Toko Kapea 		
Action 10.	Eruera Keepa/GM/Chair	<ul style="list-style-type: none"> AGM notification and documentation Ensure live-stream option 		

		<ul style="list-style-type: none"> • Locate last years AGM Minutes/Audited Financials • Advise Iwi members of Trust Board intention to hold roadshows in New Year – ask for feedback for strategic planning purposes 		
Action 11	GM/Admin	<ul style="list-style-type: none"> • Coms to be sent update on what's happening with KTB after each Hui-A-Marama 		
Action 12	GM/Admin	<ul style="list-style-type: none"> • Contact Barry Rigby, Waitangi Tribunal, to obtain historical factual information relating to the settlement. 		
Action 13	GM	<ul style="list-style-type: none"> • Recruit a suitably qualified person for the role of Accounts/Admin officer for the Trust. 		
Action 14	Norm McKenzie	<ul style="list-style-type: none"> • Send to GM minutes approving current budget • Send to GM approved budget 		
Action 15	GM/Eruera Keepa? Trustees	<ul style="list-style-type: none"> • Iwi Register needs overhaul • Panui need to be sent out to members to update their information we have on file. • Develop a kaumatua/kuia validation policy and process • Provide GM with names of Kaumatua/Kuia within each of the Trustees rohe/Marae 		
Action 16	Chair/GM	<ul style="list-style-type: none"> • Deforestation happening on farm. Toko to be instructed to liaise with the perpetrators to desist. Same instruction as directed with action taken by Craig Tobin. • Toko to provide update for next Trustees Hui-A-Marama 		

KTB Ngā Kōmiti

1. **Aquaculture Committee:** Roger Kingi, Teresa Tepania-Ashton
2. **Communications Committee:** Eruera Keepa, Makere Karatea, Teresa Tepania-Ashton
3. **COVID-19 Support Team:** (Mere Te Maru), Roger Kingi, Sandra Heiheii,

4. **Finance Committee:** Luana Poata, **Norman McKenzie**, Teresa Tepania-Ashton, Anna Hotere
5. **Housing Committee:** **Glendith Samson**, Makere Karatea, Sandra Heihei
6. **Human Resource Committee:** Makere Karatea, Teresa Tepania-Ashton
7. **Whakapapa Register:** Glendith Samson, Makere Karatea, Anna Hotere
8. **Forestry Committee:** Roger Kingi, Sandra Heihei,
9. **Ngati Kahu ki Whangaroa historical committee:** Sandra Heihei
10. **Kaumatua/Kuia committee:** Auckland whanau to be included