

Kahukuraariki Trust Board Hui
Wednesday 21 July 2021
Zui, 5:09pm

Trustees in attendance: Teresa Tepania-Ashton (Chair), Norm McKenzie (Dep Chair), Roger Kingi, Makere Karatea, Glendith Samson, Luana Poata,
Manuhiri: Alistair Ross (MIL)
Staff in attendance/Recorder: Geraldine Baker (GM), Rosie Conrad (BA)
Meeting commenced @ approx.5:00pm; Meeting closed @ 7:30pm

ISSUES	DISCUSSION	ACTION	RESPONSIBILITY
Karakia/Mihi	Roger Kingi		
Apologies	Sandra Heihei		
Resolution 01: <i>That the apologies be accepted</i> Moved: Glendith Samson Tautoko: Makere Karatea CARRIED			
Conflict of Interest Register/ Employment Status	Additions/Deletions.	Additions: <ul style="list-style-type: none"> None to add to register 	Trustees
Minutes of Meeting held 22 May 2021	Matters arising:	Database <ul style="list-style-type: none"> Norm has raised some concerns about the validity of the current database previously held by Avis but now the Trust has the copy. He would like the marae to see the registered beneficiaries so they can validate their registrations are correct Roger explained the process when the trust was formed and how Avis we tasked with doing the registrations, he supports the mahi she did for the trust and that the current database is correct. These original trustees were also the validation committee for the trust in the beginning and signed off on all the registrations. Now the settlement is signed whanau want to challenge the database, but it is to late, the time to challenge has now passed Norm explained that Waitaruke have never sited the database so he would like to see the database for those who chose Waitaruke Marae as their marae Makere explained there were boxes of papers in the storage containers with completed registration forms in them, Mike & Ella sent out a copy of the database to each marae so they could check and take the duplicates off the database Geraldine explained that the database we currently have is being tidied up and we are planning on importing all the information 	

		<p>into the Tiki-OS system so we can prepare for the upcoming AGM</p> <ul style="list-style-type: none"> • Teresa believes we should start with what we believe is the list from Avis, the validation committee to work with Geraldine to move forward, Norm to be added to the validation committee • Norm has requested that if the marae is now challenging the database the Minister should sign off on the database used for the DoS, that is the document that needs to be taken back to each marae, so they have some assurance. <p>Matters Arising Paused: 5.32pm</p>	
Milford Investment Management Advisor (Alistair Ross)	<ul style="list-style-type: none"> • Portfolio Report to 20 July 2021 • Balanced Strategy Portfolio • Private Equity Fund - ppt 	<p>Joined Zui: 5.32pm</p> <ul style="list-style-type: none"> • Portfolio updated • Balance Update to be distributed to the trustees each month • A Cashflow Forecast is to be done before we commit to any investments 	Teresa & Geraldine
		<p>Matters Arising Continued: 5.56pm</p> <ul style="list-style-type: none"> • Norm has asked that we contact OTS and check if they still have the copy of the database used for the DoS and if they do can the Minister, please sign it off so we can present it to each marae • Waitaruke Marae have also written to OTS to challenge the validity of the database used for the DoS • The validation committee needs to make up of trustees and kuia/kaumatua to validate the current registrations • Validation Committee are as follows: <ul style="list-style-type: none"> Waitaruke - Miriama Nelson and Raiha Larkins Waihapa - Maanaki Poto and Harry Brown Waimahana - Jean Joseph Mangatowai – Dave Henare and John-James Henare Te Komanga - Charlie Tua and Robert Tua Otangaroa - Waihiria Mark and Rawiri Manuel Snr Taemaro - Pita Pangari <p>Trustee Fees</p> <ul style="list-style-type: none"> • Trustees’ fees should be paid on monthly basis and as a honorarium rather than a weekly fee, as long as it fits within the amount allocated there are no objections • The other expenses such as parking or travel to be paid in addition to the honorarium <p>Apology Email</p> <ul style="list-style-type: none"> • There is an apology email from Sandra Heihei sent after an email 	Geraldine & Rosie

		<p>invitation from the whanau</p> <ul style="list-style-type: none"> The redress offer we are asking should be increased to 21m, this is the value of the Whenua we are unable to use and the current quantum we received Toko is currently having the conversation with Te Arawhiti over the redress <p>Jobs for Nature</p> <ul style="list-style-type: none"> The announcement will now be made on the 29th of July by the Minister of Conservation rather than the Prime Minister <p>Oyster Development</p> <ul style="list-style-type: none"> Waitangi was vocal about the development during the last hui and Norm would like to be involved in that discussion so he can feed back to them also especially regarding the cultural and environmental assessments. Geraldine explained that these are all included in the Council Resource Consents but happy to work with Norm on this mahi <p>Please endeavour to send reports and Hui a Marama papers at least a week before the hui</p>	Geraldine and Rosie
<p>Resolution 04: The following recommendations be endorsed:</p> <ul style="list-style-type: none"> The Trustees agree to the Draft Stony Creek Plan and framework as presented in principle, and that the Teresa, Geraldine and Toko continue to refine the detail, then the Trust meet to finalise the plan on 21st August 2021, ready to take to Ministers end of August 2021. The Trustees agree that Teresa, Norm and Geraldine meet with the whanau currently on the Stony Creek block The Trust Board approve the purchase of the Tiki OS database system to house and support the Ngatikahu ki Whangaroa Iwi Registration Data <p>Moved: Glendith Samson Tautoko: Makere Karatea</p> <p>CARRIED</p>			
MTD YTD Financial Reports to 30 June 2021	<ul style="list-style-type: none"> KTB P&L against Budget KTB Cashflow KTB Balance Sheet KTB Aged Payables - Summary KTB Aged Receivables - Summary 	<ul style="list-style-type: none"> Read in HAM reading material 	
<p>Resolution 05: The board receive and accept the Financial Reports as presented MTD and YTD to 30 June 2021.</p> <p>Moved: Norm McKenzie Tautoko: Luana Poata</p> <p>CARRIED</p>			
Chairs Report Teresa Tepania-	As verbally presented	<ul style="list-style-type: none"> Teresa is already in Taranaki, so she is happy to attend the ICF with Geraldine 	

Ashton		<ul style="list-style-type: none"> • Admin to produce a timeline for AGM and SGM (Mid to end Nov 2021) Trustees tautoko 20th November 2021 • Geraldine and Toko to confirm the deed amendments and trustees' nominations to be clarified • Norm nominated by Waitaruke as a trustee • Teresa nominated by Waihapa as a trustee • It is a priority to make sure that each marae knows the process when nominating a rep onto the board 	<p>Geraldine and Rosie</p> <p>Geraldine and Toko</p>
	General Business:	<ul style="list-style-type: none"> • A Zui to be arranged for Wednesday 18th August starting at 5.30pm for one hour only to discuss Stoney Creek planning framework 	Geraldine and Rosie
<i>The meeting finished @ approx.7:30pm with karakia from Roger Kingi</i>			

Summary of Resolutions

Resolution 01: *That the apologies be accepted*

Moved: Glendith Samson **Tautoko:** Makere Karatea

CARRIED

Resolution 02: *The trustees are to receive and honorarium fee to be paid monthly*

Moved: Norm McKenzie **Tautoko:** Makere Karatea

CARRIED

Resolution 03: *The minutes of meeting held 22 May 2021 are accepted as a true and correct record.*

Moved: Norm **Tautoko:** Makere

CARRIED

Resolution 04: *The following recommendations be endorsed:*

- *The Trustees agree to the Draft Stony Creek Plan and framework as presented in principle, and that the Teresa, Geraldine and Toko continue to refine the detail, then the Trust meet to finalise the plan on 21st August 2021, ready to take to Ministers end of August 2021.*
- *The Trustees agree that Teresa, Norm and Geraldine meet with the whanau currently on the Stoney Creek block*
- *The Trust Board approve the purchase of the Tiki OS database system to house and support the Ngatikahu ki Whangaroa Iwi Registration Data*

Moved: Glendith Samson **Tautoko:** Makere Karatea

CARRIED

Resolution 05: *The board receive and accept the Financial Reports as presented MTD and YTD to 30 June 2021.*

Moved: Norm McKenzie **Tautoko:** Luana Poata

CARRIED

Action List

A Cashflow Forecast is to be done before we commit to any investments	Teresa and Geraldine
Norm has asked that we contact OTS and check if they still have the copy of the database used for the DoS and if they do can the Minister, please sign it off so we can present it to each marae	Geraldine and Rosie
There is an apology email from Sandra Heihei sent after an email from her about the death of a kuia in Taemaro, this is to be included in the last minutes	Geraldine
The discussion about Hapu vs Marae was raised and Roger supports the hapu affiliation rather than marae. Geraldine and Toko to do a briefing paper on this topic	Geraldine and Toko
Missy Peterson asked at the Waitaruke Hui that the trustees come along and listen to what they have to say. This is the first time she has offered the invitation so we should go along and listen to the whanau. Teresa, Norm and Geraldine to accept the invitation from the whanau	Teresa, Norm and Geraldine
Admin to produce a timeline for AGM and SGM (Mid to end Nov 2021) Trustees tautoko 20 th November 2021	Geraldine and Rosie
Geraldine and Toko to confirm the deed amendments and trustees' nominations to be clarified	Geraldine and Toko
A Zui to be arranged for Wednesday 18 th August starting at 5.30pm for one hour only to discuss Stoney Creek planning framework	Geraldine and Rosie