

**Kahukuraariki Trust Board Hui**  
**Wednesday 25<sup>th</sup> November 2021**  
**Zui, 5:30pm**

**Trustees in attendance:** Teresa Tepania-Ashton (Chair), Norm McKenzie (Dep Chair), Roger Kingi, Glendith Samson, Luana Poata, Makere Karatea, Sandra Heihei

**Staff in attendance/Recorder:** Geraldine Baker (GM), Rosie Conrad (BA)

**Meeting commenced @ approx.5:30pm; Meeting closed @ 7:50pm**

ISSUES	DISCUSSION	ACTION	RESPONSIBILITY
Karakia/Mihi	Teresa		
Apologies	Nil	No Roger or Makere	
Col/Rol Register Employment Status	<b>Additions/Deletions.</b>	<b>Additions:</b> <ul style="list-style-type: none"> <li>Norms Rol has been received and added to the spreadsheet</li> </ul>	<b>Trustees/Admin</b>

**Resolution 01:** *The minutes of meeting held 16<sup>th</sup> September 2021 are accepted as a true and correct record*

**Moved:** Glendith Samson **Tautoko:** Luana Poata

CARRIED

**Resolution 02:** *The minutes of meeting held 18<sup>th</sup> October 2021 are accepted as a true and correct record*

**Moved:** Glendith Samson **Tautoko:** Luana Poata

CARRIED

<b>Minutes from:</b> 16 <sup>th</sup> Sept 2021	Matters arising: Nil		
18 <sup>th</sup> Oct 2021	Matters arising: Nil	<b>Portacom</b> <ul style="list-style-type: none"> <li>Geraldine read through the correspondence about the Portacom and the resolution regarding the gifting of it to Taemaro. The Board acknowledged they were not fully aware of the consequences to the whanau paying toward ownership of it when that particular resolution was passed. They then discussed the second resolution gifting it to Mangatowai, as an alternative to the first whereby it was felt that Taemaro would not awhi thw whanau living in it whereas Mangatowai would. After much discussion, the following decisions were made:</li> <li>In the first instance, Geraldine to talk to the whanau who has made financial contribution towards the</li> </ul>	GM

		<p>ownership of the portacom and ask if they would like a refund of all monies paid to date.</p> <ul style="list-style-type: none"> <li>If no refund then Geraldine to talk to Lisa King and Mike Erihe as the co-chairs for Taemaro to ascertain if they would be willing to act as the overarching body to awahi the whanau to pay off the portacom in situ, as Norm suggested they would. If they were open to that, the portacom would be gifted to Taemaro under those conditions.</li> <li>If Taemaro not willing to awahi the whanau in situ then the portacom to be gifted to Mangatowai who we have been assured will awahi the whanau in situ.</li> <li>Geraldine to manage the situation and then advise the Board of the outcome.</li> </ul>	<p>GM</p> <p>GM</p> <p>GM</p>
<p><b>MTD YTD Financial Reports to 31<sup>st</sup> October 2021</b></p>	<ul style="list-style-type: none"> <li><b>KTB P&amp;L against Budget</b></li> <li><b>KTB Cashflow</b></li> <li><b>KTB Balance Sheet</b></li> <li><b>KTB Aged Payables Summary</b></li> <li><b>KTB Aged Receivables Summary</b></li> </ul>	<ul style="list-style-type: none"> <li>Geraldine went through the financial reports 31<sup>st</sup> October 2021 as per her GM report, we have spent less and had more income. The explanation - this is a timing issue with the NROP income and expenditure.</li> <li>Investments have done well to the end of October 2021 in relation to the Milford Investment Portfolio.</li> </ul> <p>Teresa and Norm thanked Geraldine for her report and the positive result</p>	
<p><b>Resolution 03: The financial report for month ending 31<sup>st</sup> October 2021</b>  <b>Moved:</b> Norman McKenzie <b>Tautoko:</b> Luana Poata  CARRIED</p>			
<p><b>GM Report</b>  <b>Geraldine Baker</b></p>		<p>Geraldine went through her GM report for the month ending 31<sup>st</sup> October 2021</p> <p><b>Database Update</b></p> <ul style="list-style-type: none"> <li>Rosie and Anaru have done a great job tidying up the database. Report is attached to the GM report</li> <li>Recommendation: do we continue to use reps from each marae or do we go back to the deed and use the Kuia/Kaumatua roopu to validate (5)?</li> <li>A minimum of 8 and a maximum of 16 validators (2 from each marae)? This is a departure from the trust deed and needs to be relayed to Toko include in the amendments.</li> </ul> <p><b>Election Services</b></p>	<p>GM &amp; Bus Admin</p>

		<ul style="list-style-type: none"> <li>• Working with Craig Taylor from election services in relation to the organisation of the notices, Voing &amp; elections for SGM/AGM and the timing of each aspect.</li> <li>• We have a Zoom with Toko on Monday about the changes to the Deed and the SGM/AGM</li> </ul> <p><b>Covid</b></p> <ul style="list-style-type: none"> <li>• Thank you to Sandra for all the mahi she has done through the covid lockdown</li> <li>• Please make sure whanau you have a plan around the various lockdowns and have sufficient supplies for kai/water/medication</li> <li>• Traffic Lights System and the MIQ home recovery, Ministers are talking about the outsourcing of this mahi as to resourced Iwi already operating in the social well-being space.</li> </ul> <p><b>Milford Investment</b></p> <ul style="list-style-type: none"> <li>• Sandra asked that as the Trust re-deposited funds of \$100k back into the Milford Investment portfolio, would it consider providing financial distribution to the Marae instead?</li> <li>• The response from the Trustees – if each Marae could provide the Trust with a robust business case highlighting what the return would be for whanau from each particular Marae, then they would consider it but would not entertain distributions for no good reason. It may look like the Trust has a lot of funds invested but in reality, those funds were meant to be invested in Stony Creek Station as a valuable ongoing farming enterprise. As it is now, the amount of \$\$ required to do that is probably triple the amount received from the settlement.</li> <li>• Geraldine to circulate to Trustees the Strat Plan, Annual Plan, and policy documents prior to the next monthly Board hui (22 Jan 2022), as they will need to be updated</li> </ul>	GM
General Business		<p><b>Honorarium Policy</b></p> <ul style="list-style-type: none"> <li>• This was set at \$500 per month per Trustee. Any hui outside to be paid @ \$50 per hour.</li> </ul>	

		<ul style="list-style-type: none"> <li>• The tax component is calculated by the payroll giving the nett value to the trustees</li> <li>• This has been agreed and the policy be accepted</li> </ul> <p><b>Police Report Stoney Creek Station</b></p> <ul style="list-style-type: none"> <li>• Norm has read through the report and he believes this is a police matter they need to do their job, we have no lease agreement with the people on the farm</li> <li>• Roger believes we need to be kept in the loop as we are the land owners and if this activity is happening on our whenua we need to be responsible</li> <li>• Geraldine to seek a legal opinion and get back to the trustees, also to contact the police to see what our liability is as the owners</li> <li>• Sandra just clarified that the police had rung her because her name was on the title as one of the owners</li> </ul> <p><b>Next Board Hui</b></p> <ul style="list-style-type: none"> <li>• The next hui will be held on 22<sup>nd</sup> January 2022 (kanohi ki te kanohi), we will need to set an annual meeting plan for board hui</li> </ul> <p>Teresa thanked the staff and looks forward to seeing everyone in the new year</p>	GM
<p><b>Resolution 04:</b> <i>that the honorarium policy which was previously distributed to the trustees is approved</i>  <b>Moved:</b> Norman McKenzie <b>Tautoko:</b> Glendith Samson  <b>CARRIED</b></p>			
<p><b><i>The meeting finished @ approx. 7.50pm with karakia from Roger Kingi</i></b></p>			

## Summary of Resolutions 25<sup>th</sup> November 2021

<p><b>Resolution 01:</b> <i>The minutes of meeting held 16<sup>th</sup> September 2021 are accepted as a true and correct record</i>  <b>Moved:</b> Glendith Samson <b>Tautoko:</b> Luana Poata            CARRIED</p>
<p><b>Resolution 02:</b> <i>The minutes of meeting held 18<sup>th</sup> October 2021 are accepted as a true and correct record</i>  <b>Moved:</b> Glendith Samson <b>Tautoko:</b> Luana Poata            CARRIED</p>
<p><b>Resolution 03:</b> <i>The financial report for month ending 31<sup>st</sup> October 2021</i>  <b>Moved:</b> Norman McKenzie <b>Tautoko:</b> Luana Poata            CARRIED</p>
<p><b>Resolution 04:</b> <i>that the honorarium policy which was previously distributed to the trustees is approved</i>  <b>Moved:</b> Norman McKenzie <b>Tautoko:</b> Glendith Samson            CARRIED</p>

## Action List 25<sup>th</sup> November 2021

<p>Geraldine to ask whanau making payments toward ownership of the portacom if they would like a refund            If answer is no then discuss with Lisa King and Mike Erihe (Taemaro Marae), whether they would ahi the whanau repaying the portacom and living in situ.            If the answer is no, make same offer to Mangatowai Marae.            Keep Trustees informed</p>	GM
<p>A minimum for 8 and a maximum of 16 validators (2 from each marae) – this is a change to the trust deed and needs to be relayed to Toko to add to amendments</p>	GM & Bus Admin
<p>Geraldine to circulate the KTB Strat Plan, Annual Plan, and policy documents prior to HAM 22 Jan 2022. They will need to be updated</p>	GM & Bus Admin
<p>Geraldine to seek a legal opinion on illegal drug activities occurring on Stony Creek Station and get back to the trustees. Also to contact the police to see what our liability is as the owner</p>	GM
<p>The next hui will be held on 22<sup>nd</sup> January 2022 (kanohi ki te kanohi), we will need to set an annual meeting plan for board hui</p>	Bus Admin